



UNITED STATES MARINE CORPS
MARINE CORPS COMBAT DEVELOPMENT COMMAND
QUANTICO, VIRGINIA 22134-5001

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COMBAT DEVELOPMENT COMMAND BULLETIN 5040

From: Commanding General

To: Distribution List

Subj: AUGMENTEE SUPPORT FOR THE COMMANDING GENERAL'S VALIDATION
PROGRAM (CGVP)

Ref: (a) MCO 5040.6H
(b) CDCO 5040.2A

Encl: (1) Commander's Requirements for Inspection Team "A"
(2) Commander's Requirements for Inspection Team "B"
(3) Division's/Section's Requirements for Inspection Teams
(4) Functional Area Listing

1. Situation. Per the references, commands and divisions are required to provide augmentee inspectors in support of the CGVP.

2. Mission. Commanders and division directors are required to screen and submit only qualified personnel who will be available for this assignment period from 1 March 2009 through 28 Feb 2010. These individuals must be available to the CGVP's staff for dates and times of actual inspections. The nominees will be notified via separate correspondence a minimum of 4 days prior to commencement of an inspection. All inspectors must be a staff noncommissioned officer, officer, or civilian employee (GS-9 equivalent or above). Ensure the nominees are informed of their nomination and responsibility. The nominees will only be used for up to 4 weeks during the year.


3. Execution

a. Enclosures (1) and (2) list the functional areas to be inspected, inspection requirements, and the command assignment. Enclosure (3) reflects the requirements for commanders and division directors. Enclosure (4) lists the areas required to be inspected during the CGVP. Division directors will provide, in writing, the name, rank, military occupational specialty, work section, telephone number, e-mail address, and any known non-availability periods of the

assigned augmentee for each of the functional areas listed. **This information must be received in letter format to the Command Inspector General no later than close of business 13 March 2009. E-mails will not be considered as official correspondence.**

b. The appropriate functional area Automated Inspection Reporting System checklist will be provided to all assigned augmentee inspectors for review prior to commencing each inspection. Additionally, a complete listing of all augmentee inspectors and assignments will be distributed.

4. Command and Signal. This Bulletin is applicable to Marine Corps Combat Development Command, Marine Corps Base, and all tenant activities. This Bulletin is effective the date signed. Point of contact in this matter is Deputy Command Inspector General or Inspector Chief, at 703-784-2277.


F. M. PADILLA
Chief of Staff

DISTRIBUTION: INTERNET

COMMANDER'S REQUIREMENTS FOR INSPECTION TEAM "A"

Functional Area	Unit Assigned	Inspectors Required
Separations/Retirements (121)	Admin Team "A"	
General Administration (062) (065) (067)	Admin Team "A"	
Marine Corps Total Force System (080)	Admin Team "A"	
Casualty Affairs (120)	Admin Team "A"	
Transition Assistance Management Program (122)	Admin Team "A"	
Personnel Administration (070)	Admin Team "A"	
Military Awards (071)	Admin Team "A"	
Request Mast (020)	Admin Team "A"	
Performance Evaluation System (063)	Admin Team "A"	
Promotion (066)	Admin Team "A"	
Transient (TAD) Quarters (670)	G-4	(1) SNCO
Bachelor Housing Management (680)	G-4	(1) SNCO
Status of Resources and Training System (970)	N/A	
Maintenance & Operations of Facilities (760) (761) (767) (770)	OCS	(1) SNCO
Ground Supply (753)	G-4	(1) SNCO
Ground Maintenance Management (754)	G-4	(1) SNCO
Ground Ordnance Maintenance (755)	G-4	(1) SNCO
EOD Technical Evaluation (810)	WTBn	(1) SNCO
Garrison Mobile Equipment (591)	HqSvcBn	(1) SNCO (MOS 3537)
Communications (630)	G-6, MCBQ	(1) SNCO (MOS 0691)
Officer Uniform (290)	HqSvcBn	(1) LtCol
Staff Noncommissioned Officer Uniform (300)	MCBQ	MCBQ SgtMaj
Personnel Inspection (310)	SctyBn	(1) Maj/Capt
	WTBn	(1) SNCO
	SctyBn	(1) SNCO
	OCS	(1) SNCO
Drill/Sword Manual (320/325)	OCS	(1) Capt
	OCS	(3) SNCO (MOS 0911)
Color Guard (420)	MCBQ	MCBQ SgtMaj
Physical Fitness Test (340)	SctyBn	(1) Maj/Capt
	SctyBn	(2) Male SNCOs
	SctyBn	(2) Female SNCO
Administration Team "A"		
Billet	Requested Rank/MOS	Unit Assigned
Administration Officer	Capt/CWO3 (MOS 0180/0170)	(1) G-1
Administration	MSgt (MOS 0193)	(1) G-1
Team Members	(7) SNCO (MOS 0193)	(2) OCS
		(1) HqSvcBn
		(2) G-1
		(1) WTBn
		(1) SctyBn

ENCLOSURE (1)

COMMANDER'S REQUIREMENTS FOR INSPECTION TEAM "B"

Functional Area	Unit Assigned	Inspectors Required
Separations/Retirements (121)	Admin Team "B"	
General Administration (062) (065) (067)	Admin Team "B"	
Marine Corps Total Force System (080)	Admin Team "B"	
Casualty Affairs (120)	Admin Team "B"	
Transition Assistance Management Program (122)	Admin Team "B"	
Personnel Administration (070)	Admin Team "B"	
Military Awards (071)	Admin Team "B"	
Request Mast (020)	Admin Team "B"	
Performance Evaluation System (063)	Admin Team "B"	
Promotion (066)	Admin Team "B"	
Transient (TAD) Quarters (670)	G-4	(1) SNCO
Bachelor Housing Management (680)	G-4	(1) SNCO
Status of Resources and Training Systems (970)	N/A	
Maintenance & Operations of Facilities (760) (761) (767) (770)	HqSvcBn	(1) SNCO
Ground Supply (753)	G-4	(1) SNCO
Ground Maintenance Management (754)	G-4	(1) SNCO
Ground Ordnance Maintenance (755)	G-4	(1) SNCO
EOD Technical Evaluation (810)	TBS	(1) SNCO
Garrison Mobile Equipment (591)	TBS	(1) SNCO (MOS 3537)
Communications (630)	G-6, MCBQ	(1) SNCO (MOS 0691)
Officer Uniform (290)	HqSvcBn	(1) LtCol
Staff Noncommissioned Officer Uniform (300)	MCBQ	MCBQ SgtMaj
Personnel Inspection (310)	HqSvcBn	(1) Maj/Capt
	OCS	(1) SNCO
	TBS	(1) SNCO
	HqSvcBn	(1) SNCO
Drill/Sword Manual (320/325)	HqSvcBn	(1) Capt
	HqSvcBn	(3) SNCO (MOS 0911)
Color Guard (420)	MCBQ	MCBQ SgtMaj
Physical Fitness Test (340)	HqSvcBn	(1) Maj/Capt
	TBS	(2) Male SNCOs
	HqSvcBn	(1) Female SNCO
Administration Team "B"		
Billet	Requested Rank/MOS	Unit Assigned
Administration Officer	Capt/CWO (MOS 0180/0170)	(1) TBS
Administration	MSgt (MOS 0193)	(1) G-1
Team Members	(7) SNCO (MOS 0193)	(2) G-1
		(1) TBS
		(2) OCS
		(1) HqSvcBn
		(1) TBS

ENCLOSURE (2)

DIVISION'S/SECTION'S REQUIREMENTS FOR INSPECTION TEAMS

Division/Section	Functional Area(s)
G-3, MCBQ	Training Management
	Education Programs (410)
	Body Composition/Military Appearance (350)
	Marksmanship (360)
	Range & Training Management (363)
	Unit Training Management (380)
	Water Safety/Survival Program (381)
	Marine Corps Common Skills (382)
	Professional Military Education (385)
	Marine Corps Institute Program (390)
	Anti-Terrorism Historical Program (460)
	Anti-Terrorism (480)
	Operations Security (481)
EEO MCBQ (Civilian)	NBC Defense Individual (930)
Comptroller	Equal Employment Opportunity (051) (052) (050) (053) (054) (980)
Comptroller	Fiscal Matters (490)
G-2	Government Travel Charge Card (992)
	Intelligence (240) (250) (270)
Public Affairs Office	Public Affairs (150)
Transportation Management Office G-4, MCBQ	Traffic Management (800)
Band	Musical Units (170)
Command Inspector General	Fraud Waste and Abuse and Hotline (316)
MCBQ SARC	Sexual Assault Prevention and Response Program (963)
G-4, MCBQ	Garrison Property (561)
G-1, MCBQ	Absentee Voting Program (210)
	Career Planner (040)
	Postal Affairs (100)
	Marine Corps Forms Management Program (060)
	Marine Corps Publication Management (068)
Marine Corps Community Services Division	Marine Corps Records Management (061)
	Family Advocacy (960)
	Marine Corps Family Team Building (966)
	Substance Abuse Program (200)
Safety Division	Education Programs (410)
Energy Conservation	Ground/Motor Vehicle Safety (130)
Natural Resources and Environmental Affairs Branch	Energy Conservation (762) (764)
Health Care Advisor	Natural Resources Management (763)
Dental Care Advisor	Medical Programs (500)
Command Chaplain	Dental Programs (510)
Command Chaplain	Religious Ministries (520)
Staff Judge Advocate	Suicide Prevention Programs (994)
Staff Judge Advocate	Legal Administration (090)
G-6, MCBQ	Homosexual Conduct Policy (030)
EOP MCBQ	Information Systems Management (405)
	Equal Opportunity Program (190)

ENCLOSURE (3)

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HQMC	Correctional Facilities (440) (950) (955)
HQMC	Provost Marshall Operations (450)
SctyBn/HQMC	Physical Security (470)
HQMC	Fire Prevention & Protection Management (765)

ENCLOSURE (3)

FUNCTIONAL AREA LISTING

FUNCTIONAL AREA NUMBER/TITLE

001 COMMAND INSPECTION PROGRAM
020 REQUEST MAST
030 HOMOSEXUAL CONDUCT POLICY
040 CAREER PLANNING
045 RESERVE CAREER PLANNING
050 STAFFING/SECURITY
051 EQUAL EMPLOYMENT OPPORTUNITY
052 CLASSIFICATION/POSITION MANAGEMENT
053 EMPLOYEE DEVELOPMENT
054 LABOR/EMPLOYEE RELATIONS
060 MARINE CORPS FORMS MANAGEMENT PROGRAM
061 MARINE CORPS RECORDS MGT PROGRAM
062 GENERAL ADMINISTRATION
063 PERFORMANCE EVALUATION SYSTEM
065 PRIVACY ACT
066 PROMOTION
067 IDENTIFICATION CARDS
068 MARINE CORPS PUBLICATIONS MANAGEMENT PROGRAM
070 PERSONNEL ADMINISTRATION
071 MILITARY AWARDS
080 MARINE CORPS TOTAL FORCE SYSTEM
090 LEGAL ADMINISTRATION
100 POSTAL AFFAIRS
120 CASUALTY AFFAIRS
121 SEPARATION AND RETIREMENT
122 TRANSITION ASSISTANCE MANAGEMENT PROGRAM (TAMP)/F.M.E.A.P.
130 GROUND/MOTOR VEHICLE SAFETY, ORM AND OCC HEALTH
150 PUBLIC AFFAIRS
170 MUSICAL UNITS
190 EQUAL OPPORTUNITY PROGRAM
200 SUBSTANCE ABUSE PROGRAM
210 ABSENTEE VOTING PROGRAM
230 RECRUIT TRAINING
240 INTELLIGENCE OVERSIGHT
250 COUNTER INTELLIGENCE/HUMINT
270 INFORMATION AND PERSONNEL SECURITY PROGRAM
290 OFFICER UNIFORM INSPECTION
300 SNCO UNIFORM INSPECTION
310 PERSONNEL INSPECTION

ENCLOSURE (4)

316 FRAUD/WASTE/ABUSE OVERSIGHT AWARENESS/PREVENTION/REMEDIES
320 DRILL
325 SWORD MANUAL
340 PHYSICAL FITNESS PROGRAM
350 BODY COMPOSITION PROGRAM & MILITARY APPEARANCE PROGRAM
360 COMBAT MARKSMANSHIP PROGRAM
363 RANGE AND TRAINING AREA MANAGEMENT
381 WATER SAFETY/SURVIVAL PROGRAM
382 MARINE CORPS COMMON SKILLS
385 PROFESSIONAL MILITARY EDUCATION
390 MCI PROGRAM
405 INFORMATION SYSTEMS MANAGEMENT
410 EDUCATION PROGRAMS
420 COLOR GUARD
440 CORRECTIONAL FACILITY
450 PMO OPERATIONS
460 HISTORICAL PROGRAM
470 PHYSICAL SECURITY
480 ANTI-TERRORISM
481 OPERATIONAL SECURITY
490 FISCAL MATTERS
500 MEDICAL
510 DENTAL
520 RELIGIOUS MINISTRIES
561 GARRISON PROPERTY
591 GARRISON MOBILE EQUIPMENT
630 COMMUNICATIONS ELECTRONICS (COMM-ELECT)
670 TRANSIENT (TAD) QTRS/NAFI TRANSIENT BILLETING FUND
680 BACHELOR HOUSING MANAGEMENT
753 GROUND SUPPLY
754 GROUND MAINTENANCE MANAGEMENT
755 GROUND ORDNANCE MAINTENANCE
756 ENGINEER EQUIPMENT MAINTENANCE
760 MAINTENANCE & OPERATIONS OF FACILITIES
761 UTILITIES MANAGEMENT
762 ENERGY CONSERVATION
763 NATURAL RESOURCES MANAGEMENT
764 ENVIRONMENTAL MANAGEMENT
765 FIRE PREVENTION & PROTECTION MANAGEMENT
767 PEST CONTROL PROGRAM
770 FACILITIES PLANNING & PROGRAMMING SYSTEM
780 FAMILY HOUSING

ENCLOSURE (4)

800 TRAFFIC MANAGEMENT
810 EOD TECHNICAL EVALUATION
830 AVIATION SUPPLY FOR ACTIVE DUTY UNITS
835 AVIATION SUPPLY FOR RESERVE AND AIR STATIONS
840 AVIONICS
850 AIRCREW TRAINING
870 AVIATION SAFETY
875 NATOPS REVIEW
880 AVIATION FACILITY
890 AVIATION WEATHER
900 AIR TRAFFIC CONTROL
910 AIRCRAFT FIREFIGHTING AND RESCUE
915 EXPEDITIONARY AIRFIELD (EAF)
930 NBC DEFENSE (INDIVIDUAL)
950 DETENTION SPACES
955 CORRECTIONAL CUSTODY
960 FAMILY ADVOCACY PROGRAM
963 SEXUAL ASSAULT PREVENTION AND RESPONSE PROGRAM
964 NONAPPROPRIATED FUND PERSONNEL (NAF)
965 NONAPPROPRIATED FUND PROCUREMENT
966 MARINE CORPS FAMILY TEAM BLDG PROG (MCFTB)
967 SINGLE MARINE PROGRAM
970 SORTS (STATUS OF RESOURCES AND TRAINING SYS)
980 CIVILIAN LEADERSHIP DEVELOPMENT PROGRAM
990 MOBILIZATION EMBARKATION - RESERVE FORCES
991 SEMPER FIT
992 GOV'T TRAVEL CHARGE CARD PROG (GTCCP)
994 SUICIDE PREVENTION PROGRAMS
995 RELOCATION ASSISTANCE PROG/PERS SPONS

ENCLOSURE (4)